## Certification of Budget City

Name

**Providence City** 

Fiscal Year Ended June 30,

2012

Form: MB-BUD-1-2012

Part I Certification

#### ADOPTION OF BUDGET INFORMATION:

In compliance with Sections 10-6-111, 10-6-113, 10-6-118, 59-2-919 through 59-2-923, Utah Code, as amended which states in effect:

On or before the first regularly scheduled meeting of the governing body in May, the budget officer shall prepare for the ensuing fiscal period, on forms provided by the state auditor, and file with the governing body, a tentative budget for each fund for which a budget is required.

The council shall review, consider and tentatively adopt the tentative budget and shall establish the time and place of the public hearing to receive public comment on the budget. Before June 22, or in the case of a property tax increase before August 17, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required. A copy of the final budget for each fund shall be filed with the State Auditor within 30 days after adoption.

I, the undersigned, certify that the attached budget document is a true and correct copy of the budget for the above ended fiscal year as approved and adopted by resolution or ordinance.

A public hearing meeting the requirements specified in Utah Code section (indicate below) was held for all budgetary funds.

Utah Code

10-6-113-118 (no increase in tax rate - final budget adopted before June 22);

59-2-919-923, 10-6-118 (increase in tax rate - final budget adopted before August 17)

Date of resolution or ordinance:

8/9/2011

Public hearing date:

8/9/2011

Skarlet Bankhead

**Budget Officer** 

8/9/2011 Date

435-752-9441

**Phone Number** 

sbankhead@providence.utah.gov

**Email Address** 

# City Adopted Budget

Name Providence City

Fiscal Year Ended June 30,

2012

Form: CITY-BUD-1-2012

#### **Basic Form Instructions**

- 1) Budget forms submitted must present a balanced budget as required by Utah Code. Budgeted expenditures must equal budgeted revenues in the general and special revenue funds.
- 2) In the general and special revenue fund budgets, if prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
- 3) A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.
- 4) Please report amounts rounded to the nearest dollar. Some items may not apply to your city.

- 5) If you have questions about the form, call Richard Moon at (801) 538-1334 or 1-800-622-1243, or send an email to richardmoon@utah.gov.
- 6) Send completed budgets electronically to sao@utah.gov or mail a printed form to:

Utah State Auditor
Utah State Capitol Complex
East Office Building Suite E310
PO Box 142310
Salt Lake City, UT 84114

### Part II General Fund Revenues

	Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Taxes			
1.1	General Property Taxes - Current	385298.76	402300	500000
1.2	Prior Years' Taxes - Delinquent	0	0	0
1.3	General Sales and Use Taxes	838780	850800	850800
1.4	Franchise Taxes	250612.95	270000	270000
1.5	Transient Room Tax	0	0	0
1.6	Re-appraisals	0	0	0
1.7	Assessing and Collecting - State-wide Levy	0	0	0
1.8	Assessing and Collecting - County Levy	0	0	0
1.9	Fee-in-Lieu of Property Taxes	53137.13	64000	62000
1.10	Penalties and Interest on Delinquent Taxes	0	0	0
1.11				
1.12				
1.13				
	Licenses and Permits			
2.1	Business Licenses and Permits	12000	11100	11500
2.2	Non-business Licenses and Permits	0	0	0
2.3	Building, Structures, and Equipment	85805	46800	40500
2.4	Marriage Licenses	0	0	0
2.5	Motor Vehicle Operation	0	0	0
2.6	Cemetery - Burial Permits	5425	13600	8000
2.7	Animal Licenses	8661.5	11300	11000
2.8				
2.9				
2.10				

CONTINUE ON PAGE 3 WITH PART II

Name		Fiscal Year End	Fiscal Year Ended June 30,		
Part	II General Fund Revenue - Continu	ed		Ensuing Year	
	Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Approved Budget Appropriation (d)	
	Charges for Services		(-7	(-)	
3.1	General Government				
3.2	Court Costs, Fees, and Charges (Clerk)				
3.3	Recording of Legal Documents (Recorder)				
3.4	Zoning and Subdivision Fees	6156	5100	3600	
3.5	Sale of Maps and Publications				
3.6	Auditor's Fees				
3.7	Surveyor's Fees				
3.8	Treasurer's Fees				
3.9	Public Safety				
3.10	Special Police Services				
3.11	Special Protective Services				
3.12	Corrective Fees (Jail)				
3.13	Streets and Public Improvements	13000	3700	2500	
3.14	Street, Sidewalk, and Curb Repairs	100	100	100	
3.15	Parking Meter Revenue				
3.16	Street Lighting Charges				
3.17	Sanitation	480943	480500	480500	
3.18	Sewer Charges				
3.19	Street Sanitation Charges				
3.20	Refuse Collection Charges				
3.21	Sale of Waste and Sludge				
3.22	Weed Removal and Cleaning Charges				
3.23	Health				
3.24	Parks and Public Property	101724.76	52400	49800	
3.25	Cemeteries	16665	31000		
3.26	Miscellaneous Services:	18935	21600	5500	
3.27					
3.28					
3.29					
3.30					
	Fines and Forfeitures				
4.1	Fines	96243.15	118700	114500	
4.2	Forfeitures				
4.3					
4.4					
4.5					
4.6					

Name		Fiscal Year Ended June 30,		0	
Part	II General Fund Revenue - Continued				
	Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
	Intergovernmental Revenue	(2)	(0)	(4)	
5.1	Federal Grants				
5.2	General Government				
5.3	Public Safety	53394.98	54000	54000	
5.4	Highways and Streets				
5.5	Health				
5.6	Cultural - Recreation	4600	4600	4600	
5.7	Federal Payments in Lieu of Taxes				
5.8	State Grants	4000			
5.9	State Shared Revenue				
5.10	Class "C" Road Fund Allotment	218891.79	229000	225000	
5.11	Liquor Fund Allotment	5123.64	5200	5200	
5.12	Grants from Local Units:	23076.78	99000	99000	
5.13	Cache County Road Participation	104097.39	123000	50000	
5.14					
5.15					
	Miscellaneous Revenue				
6.1	Interest Earnings	22108.61	19000	20000	
6.2	Rents and Concessions	9213	10300	6900	
6.3	Sale of Fixed Assets - Compensation for Loss	404.25			
6.4	Sale of Materials and Supplies				
6.5	Sales of Bonds				
6.6	Other Financing - Capital Lease Obligations				
6.7					
6.8					
6.9					
	Contributions and Transfers				
7.1	Transfer From:				
7.2	Transfer From:				
7.3	Transfer From:				
7.4	Transfer From:				
7.5	Transfer From:				
7.6	Loan From:				
7.7	Loan From:				
7.8	Contribution from Private Sources	5058.4	200		
7.9	Beg. Class "C" Road Fund Bal. to be Appropr.				
7.10					
7.11					
7.12					
7.13	Beg. General Fund Balance to be Appropriated		356000	56000	
<del></del>	TOTAL REVENUES	2823456.09	3283300	2946000	

Name		Fiscal Year End	Fiscal Year Ended June 30,		
Part	General Fund Expenditures	•	,		
	Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
	General Government				
1.1	Legislative				
1.2	Commission or Council	25731.66	26000	26000	
1.3	Legislative Committees and Special Bodies				
1.4	Ordinances and Proceedings				
1.5	Judicial				
1.6	City and Precinct Courts	119470.35	143500	111100	
1.7	Juvenile Court				
1.8	District and Circuit Courts				
1.9	Law Library				
1.10	Executive and Central Staff Agencies				
1.11	Executive				
1.12	Boards and Commissions				
1.13	Central Purchasing				
1.14	Personnel				
1.15	Budgeting				
1.16	Data Processing				
1.17	Microfilming				
1.18	Administrative Agencies	75615.55	77000	63500	
1.19	Auditor	8900	9000	9000	
1.20	Clerk				
1.21	Treasurer				
1.22	Recorder	99888.18	77200	91100	
1.23	Attorney	39912.05	51000	35000	
1.24	Surveyor				
1.25	Assessor				
1.26	Non-Departmental	112254.21	130100	118500	
1.27	General Governmental Buildings				
1.28	Elections				
1.29	Planning and Zoning	109206.81	114100	112500	
1.30	Education and Community Promotion				
1.31					
1.32					
1.33					
1.34					
1.35					
1.36					
1.37					
1.07					

Name			Fiscal Year Ended June 30,	
Part	General Fund Expenditures - Cor	ntinued		
	Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Public Safety			
2.1	Police Department	105123.75	75200	75200
2.2	Fire Department	45270.04	48000	50000
2.3	Corrections (Jail)			
2.4	Protective Inspections	65357.58	79000	79000
2.5	Other Protective	87516.6	107900	97600
2.6	Agricultural Inspection			
2.7	Animal Control and Regulation	989.87	33000	20000
2.8	Flood Control			
2.9	Emergency Services (Civil Defense)			
2.10				
2.11				
2.12				
2.13				
	Public Health			
3.1	Health Services			
3.2	Infirmaries			
3.3				
3.4				
3.5				
3.6				
	Highway and Public Improvements			
4.1	Highways	310427.84	512300	597900
4.2	Class "C" Road Program	127596.43	320000	206200
4.3	Sanitation	483905.89	492000	480500
4.4	Sewage Collections and Disposal			
4.5	Shop and Garage	106204.15	110000	138500
4.6				
4.7				
4.8				
4.9				
	Parks, Rec., and Public Property			
5.1	Park and Park Areas	238842.81	206200	263200
5.2	Park Lighting	0		
5.3	Recreation and Culture	78975.39	82200	85100
5.4	Libraries	22938.72	38800	25000
5.5	Cemeteries	72740.59	82900	84700
5.6				
5.7				
5.8				
5.9				

Name		Fiscal Year End	ed June 30,	0
Part	General Fund Expenditures - Con	tinued		
	Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Community and Economic Devel.			
6.1	Community Planning			
6.2	Community Development	45601.08	25000	33500
6.3	Urban Redevelopment and Housing			
6.4	Economic Development and Assistance	142857	142900	142900
6.5	Economic Opportunity			
6.6				
6.7				
6.8				
6.9				
	Debt Service			
7.1	Principal and Interest			
7.2				
7.3				
7.4				
	Transfers and Other Uses			
	Transfer To:			
8.1				
8.2				
8.3				
8.4				
	Loan To:			
8.5				
8.6				
8.7				
8.8				
8.9	Use of Restricted/Reserved Fund Balance		300000	
8.10	Class "C" Road Funds			
8.11				
8.12				
	Miscellaneous			
9.1	Judgments and Losses			
9.2	FEMA Reimbursement of Flood Costs			
9.3	Other Flood Costs			
9.4				
9.5				
9.6				
9.7				
9.8	Budgeted Increase in Fund Balance			
	TOTAL EXPENDITURES	2525326.55	3283300	2946000

Name	Providence City	Fiscal Year Ended June 30, 2012		
Part I\			•	
	Nature of the Fund:			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Revenues			
1.1				
1.2				
1.3				
1.4				
1.5				
1.6				
1.7				
	Other Sources			
2.1	Usage of Beginning Fund Balance			
2.2	Transfer From:			
2.3				
2.4				
2.5				
2.6				
	TOTAL REV AND OTHER SOURCES	0	0	C
	Expenditures			
3.1				
3.2				
3.3				
3.4				
3.5				
3.6				
3.7				
3.8				
3.9				
	Other Uses			
4.1	Budgeted Increase in fund Balance			
4.2	Transfer To:			
4.3				
4.4				
4.5				
4.6 4.7				
4 7	1			

0

0

0

4.8

TOTAL EXP AND OTHER USES

Name	Providence City	Fiscal Year End	ded June 30,	2012
Part V	Debt Service Fund	•	•	
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Revenues			
1.1	Bond Issues (Except Enterprise)			
1.2	Property Taxes			
1.3	Fee-in-Lieu of Property Taxes			
1.4	Interest Income			
1.5	Transfer From:			
1.6	Other:			
1.7				
1.8				
1.9				
1.10				
1.11				
1.12				
	TOTAL REVENUE	0	0	0
2.1	Beginning Fund Balance			
	TOTAL AVAILABLE FOR APPROPRIATION	0	0	0
	Expenditures			
3.1 3.2	Debt Service			
3.2	Retirement of bonds			
3.3	Interest on bonds			
3.4 3.5 3.6	Agent's Fees			
3.5	Other:			
3.6				
3.7				
3.8 3.9				
3.9				
3.10				
3.11				
	TOTAL EXPENDITURES	0	0	0
4.1	Ending Fund Balance	0	0	0
		, ,	<u> </u>	<u> </u>

Name	Providence City	Fiscal Year End	ded June 30,	2012
Part VI				
	Nature of the Fund:			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Tp			
	Revenues			
1.1	Transfers from General Fund			
1.2 1.3	Interest Income Other Additions			
1.4	Other Additions			
1.5				
1.6				
1.7				
1.8				
1.9				
1.10				
1.11				
1.12				
	TOTAL REVENUE	0	0	0
<b>.</b> .	T	1		
2.1	Beginning Fund Balance			
	TOTAL AVAILABLE FOR APPROPRIATION	0	0	0
	Expenditures			
3.1				
3.2				
3.3				
3.4				
3.5				
3.6				
3.7				
3.8				
3.9				
3.10				
3.11	TOTAL EVDENDITUDES	0	0	0
	TOTAL EXPENDITURES	0	0	0
4.1	Ending Fund Balance	0	0	0
ı				

Name	Providence City	Fiscal Year En	ded June 30,	2012
Part V	Other Fund		·	
	Nature of the Fund:			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Revenues			
1.1	Transfers from General Fund			
1.2	Interest Income			
1.3	Other Additions			
1.4				
1.5				
1.6				
1.7				
2.1	Beginning Fund Balance to be Appropriated			
	TOTAL REVENUE	0	0	(
	Expenditures			
3.1				
3.2				
3.3				
3.4				
3.5				
3.6				
3.7				
	Appropriated Increase in fund Balance			
4.1				

## Part VIII

### **Enterprise Fund Instructions**

#### **INSTRUCTIONS:**

- The enterprise budget form is an accrual basis budget. While we acknowledge that a ca critical to the effective operation of any organization, it is more important to know wheth operating at a profit or loss on current year revenues and expenses in a fiscal year period funds are required to follow the same accounting principles for determining profit or loss company is, it must be recognized that certain items such as bond proceeds are not rever they provide cash, and items such as construction and major improvements of systems at are not expenses even though they use cash. Accordingly, it would be helpful for the tow reconciliation section provided at the bottom of the form for cash flow analysis. Net inco not reflect retained earnings.
- A separate budget should be submitted for each enterprise function, such as water and combined budget may be prepared only if the function of the enterprise is closely related sewer.
- Bonds to be repaid from enterprise funds should be budgeted and reported in the enter than the debt service fund.

See page 2 of section IV.C.02 in the Uniform Accounting Manual

sh flow analysis is ner the enterprise is . Since enterprise ; that a private nues even though nd debt repayment /n to use the cash ome (loss) should

electric. A I, such as water and

prise fund rather

Name	Providence City	Fiscal Year End	led June 30,	2012
Part IX			,	
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
1.1	Charge for Services	699896.65	765000	845200
1.2	Interest Earned	8242.91	5500	5000
1.3	Other: Water Share Season Purchase	3627	4000	3800
1.4	Other: Grant - Bureau of Reclamation			48000
1.5	Other:			
	TOTAL OPERATING REVENUE	711766.56	774500	902000
	Operating Expense			
2.1	Personnel Services	132185.66	145000	139000
2.2	Contractual Services	102.00.00		
2.3	Material and Supplies	226189.68	280353	491300
2.4	Depreciation	168267.04	170000	170000
2.5	Other:			
2.6	Other:			
2.7	Other:			
	TOTAL OPERATING EXPENSE	526642.38	595353	800300
	Non-Operating Revenue (Expense) and Transfers			
3.1	Connection Fees	4810	1500	1000
3.2	Interest Expense	-60938	-52422	-44000
3.3	Capital Contributions From Outside Sources	-00930	-32422	-44000
3.4	Impact Fee Collected	52100	16800	10500
3.5	Operating Transfers From:	32100	10000	10300
3.6	Operating Transfers From:			
3.7	Operating Transfers From:			
	, ,			
3.8	Operating Transfers From:	070000	100005	74000
3.9	Impact Fee Spent	-378693	-138225	-71000
3.10	Operating Transfers To:			
3.11	Operating Transfers To:			
3.12	Operating Transfers To:			
3.13 3.14	Operating Transfers To:	1881.66	5000	4000
3.14	Other: Miscellaneous		5000	4000
	NET INCOME (LOSS)	-195715.16	11800	2200
	Cash Operating Needs			
4.1	Net Income (Loss)	-195715.16	11800	2200
4.2	Plus: Depreciation	168267.04	170000	170000
4.3	Plus:			
4.4	Plus:			
4.5	Plus:			
4.6	Less: Major Improvements and Capital Outlay			
4.7	Less: Bond Principal Payments	206000	208000	217000
4.8	Less:			
4.9	Less:			
4.10	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	-233448.12	-26200	-44800
	Source of Cash Required			
5.1	Cash Balance at Beginning of Year	380904.83	192496.47	71205.54
5.2	Sale of Investment and Other Current Assets			
5.3	Issuance of Bonds and Other Debt			
5.4	Loans from Other Funds			
5.5	Other:			
5.6	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	380904.83	192496.47	71205.54
ı		2230000		00.0

Name	Providence City	Fiscal Year End	ded June 30,	2012
Part IX	Enterprise or Internal Service Fund:Sewer			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
1.1	Charge for Services	793334.09	804000	805000
1.2	Interest Earned	2797.53	3000	2500
1.3	Other:	0	0	
1.4	Other:			
1.5	Other: TOTAL OPERATING REVENUE	796131.62	807000	807500
	Operating Expense			
2.1	Personnel Services	40610.1	49000	71400
2.2	Contractual Services	319415.91	525000	624000
2.3	Material and Supplies	28009.97	72600	121600
2.4	Depreciation	159797.85	155000	155000
2.5	Other:			
2.6	Other:			
2.7	Other:			
	TOTAL OPERATING EXPENSE	547833.83	801600	972000
	Non-Operating Revenue (Expense) and Transfers			
3.1	Connection Fees			(
3.2	Interest Expense			
3.3	Capital Contributions From Outside Sources			
3.4	Impact Fee Collected	36516	16000	
3.5	Operating Transfers From:			
3.6	Operating Transfers From:			
3.7	Operating Transfers From:			
3.8	Operating Transfers From:			
3.9	Impact Fee Spent	-168070.82	-162916.68	
3.10	Operating Transfers To:			
3.11	Operating Transfers To:			
3.12	Operating Transfers To:			
3.13	Operating Transfers To:			
3.14	Other: Miscellaneous			
	NET INCOME (LOSS)	116742.97	-141516.68	-164500
	Cash Operating Needs			
4.1	Net Income (Loss)	116742.97	-141516.68	-164500
4.2	Plus: Depreciation	159797.85	155000	155000
4.3	Plus:			
4.4	Plus:			
4.5	Plus:			
4.6	Less: Major Improvements and Capital Outlay			
4.7	Less: Bond Principal Payments			
4.8	Less:			
4.9	Less:			
4.10	Less: TOTAL CASH PROVIDED (REQUIRED)	276540.82	13483.32	-9500
	Source of Cash Required	33.13.32		1300
5.1	Cash Balance at Beginning of Year			165000
5.2	Sale of Investment and Other Current Assets			100000
5.2	Issuance of Bonds and Other Debt			
5.4				
5.4	Loans from Other Funds Other:			
5.6	Other:			
0.0	TOTAL CASH PROVIDED (REQUIRED)	0	0	165000
	I O I AL DADILI IIO YIDLD (IILGIDIALD)	. 01	U	100000

Name	Providence City		Fiscal Year Ended June 30,	
Part IX	<b>Enterprise or Internal Service Fund: Storm Wa</b>	ite		
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
1.1	Charge for Services	119363.3	120000	120000
1.2	Interest Earned	0	0	C
1.3	Other:	0	0	
1.4	Other:			
	Other: TOTAL OPERATING REVENUE	119363.3	120000	120000
		1.0000.0		
2.1	Operating Expense Personnel Services	25264.08	31500	31500
2.2	Contractual Services	23204.00	31300	31300
2.3	Material and Supplies	22200.48	54350	43600
2.4	Depreciation	23272.03	20000	20000
2.5	Other:	20212.00	20000	20000
2.6	Other:			
2.7	Other:			
2.1	TOTAL OPERATING EXPENSE	70736.59	105850	95100
	Non-Operating Revenue (Expense) and Transfers			
3.1	Connection Fees			C
3.2	Interest Expense			
3.3	Capital Contributions From Outside Sources			
3.4	Impact Fee Collected			
3.5	Operating Transfers From:			
3.6	Operating Transfers From:			
3.7	Operating Transfers From:			
3.8	Operating Transfers From:			
3.9	Impact Fee Spent			
3.10	Operating Transfers To:			
3.11	Operating Transfers To:			
3.12	Operating Transfers To:			
3.13	Operating Transfers To:			
3.14	Other: Miscellaneous			
	NET INCOME (LOSS)	48626.71	14150	24900
	Cash Operating Needs			
4.1	Net Income (Loss)	48626.71	14150	24900
4.2	Plus: Depreciation			
4.3	Plus:			
4.4	Plus:			
4.5	Plus:			
4.6	Less: Major Improvements and Capital Outlay			
4.7	Less: Bond Principal Payments			
4.8	Less:			
4.9	Less:			
4.10	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	48626.71	14150	24900
	Source of Cash Required			
5.1	Cash Balance at Beginning of Year			0
5.2	Sale of Investment and Other Current Assets			
5.3	Issuance of Bonds and Other Debt			
5.4	Loans from Other Funds	1		
5.5	Other:			
5.6	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	0	0	(